

**Government of Andhra Pradesh  
Commissionerate of Collegiate Education**

**Academic & Administrative Audit (AAA) – 2020-2021**

**FORMAT – I (COLLEGE PROFILE)**

**PART- A**

1. Name of the College and Address : **GDC, Rajam, Vizianagaram Dist.**  
URL of Website : **www.gdcrajam.ac.in**  
E- Mail : **gdc.rajam@gmail.com**  
Phone number : **8790607303**
2. Vision & Mission : **Jnanam Jyothi Swaroopam**
3. Name of the Principal, email, and mobile Number  
**Dr. P.SWAPNA HAINDAVEE ,gdc.rajam@gmail.com,8790607303**
4. Name of the Vice-Principal, email, and mobile Number  
**SRI K PRASADA RAO,kandiprasadarao@gmail.com,9440444672**
5. Name of the IQAC Coordinator, email, and mobile Number  
**Dr. Ch. Tarakeswara Rao,c.taraki@gmail.com,9948930540**
6. \* Name of the Academic Coordinator, email, and mobile Number  
**Dr. Pidugu Surya Rao pidugusuryarao9@gmail.com,9000039074**
7. Year of Establishment : **2014**
8. UGC 2(f) and 12 B status (certificates to be verified) : - **No**
9. Autonomous status –**No**, If yes, Since\_\_\_\_\_
10. RUSA status : **No,We are Conducting Classes in the Govt Junior College Campus**
11. College land and Plan details /documents : **Yes**
12. Affiliation status: **Permanent** (certificates to be verified)
13. AISHE Status – **c-55308**
14. NAAC Status - **Not Applicable**
  - a) Previous NAAC Cycle date and Month
  - b) Date of Expiry
  - c) Previous Grade and CGPA (certificates to be verified)
15. Status of peer team recommendations

S. No	Recommendations made	Recommendations fulfilled
	<b>Not Applicable</b>	<b>Not Applicable</b>

Action taken report to be attached

**16. Previous Recommendations of Academic Audit of the CCE**

No. of suggestions made	No of suggestions implemented
<b><u>28</u></b>	<b><u>8</u></b>

Action taken report to be attached

**17. NIRF Rank (if any) : IR-1-0-c-c-55308 Year: 2022**

**18. ISO Certification: No Year: -**

**19. Awards & Achievements for the institution during the current Academic Year with details: Nil**

**PART-B**

**1. No. of Programmes Offered by the College : 4**

**a. Current Academic Year : B.A.(H.E.P), B.Com ( general), B.Sc. ( CBZ), B.Sc(MPC) All are English Medium**

**b. Last Two Years: B.A. .(H.E.P), B.Com ( general), B.Sc. ( CBZ), B.Sc(MPC) All are Telugu Medium**

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Programmes	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

**2. No of Value Added Courses introduced (last two years)**

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Value Added courses	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**3. Details of teaching faculty**

No of posts	Sanctioned	Working	Vacancies
Regular	<b>12</b>	<b>10</b>	<b>2</b>
PTL	<b>0</b>	<b>0</b>	<b>0</b>
Contract	<b>2</b>	<b>2</b>	<b>0</b>

Guest	<b>0</b>	<b>0</b>	<b>0</b>
Total	<b>12</b>	<b>12</b>	<b>0</b>

#### 4. Qualifications of teaching staff

Teaching Staff	PG	M. Phil	Ph.D	NET/SET
Regular	<b>10</b>	<b>4</b>	<b>6</b>	<b>10</b>
PTL	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Contract	<b>2</b>	<b>1</b>	<b>0</b>	<b>2</b>
Guest	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Total	<b>12</b>	<b>5</b>	<b>6</b>	<b>12</b>

#### 5. Details of non- teaching faculty

No of posts	Sanctioned	Working	Vacancies
<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>
		<b>1 (Supernumerary post)</b>	
<b>Total</b>	<b>1</b>	<b>2</b>	<b>0</b>

#### 6. Student strength particulars

##### a) During the last two years

Year	2017-18			2018-19			2019-20			2020-21			2021-22		
No. of students	I	II	III	I	II	III	I	II	III	I	II	III	I	II	III
										<b>230</b>	<b>215</b>	<b>154</b>	<b>208</b>	<b>231</b>	<b>216</b>

#### 7. No of students appeared in the final year exams during the last two years

Year	2017-18			2018-19			2019-20			2020-21			2021-22		
Programme wise	App eared (A)	Pa sse d (P)	%	A	P	%	A	P	%	A	P	%	A	P	%
	<b>82</b>	<b>65</b>	<b>79</b>	<b>75</b>	<b>55</b>	<b>73</b>	<b>97</b>	<b>67</b>	<b>65</b>						

#### 8. Teacher – student ratio (Current Year) : **1:55**

#### 9. Infrastructure details (Physical and Academic facilities of Criterion-IV)

- i. Total no of class rooms : **0**

- ii. Total no of laboratories : **0**
- iii. Total no of digital classrooms : **0**
- iv. Total no of virtual classrooms : **0**
- v. Total no of ICT enabled classrooms : **0**
- vi. Total no of studios **0**
- vii. Total no of Computers, Student & Computers Ratio **2**
- viii. Total no of printers : **2**
- ix. Total no of scanners **2**
- x. Total no of Xerox facility : **0**
- xi. Total no of Wi-Fi routers : **1**
- xii. Internet Bandwidth : **20MBPS (Unlimited)**
- xiii. Seminar halls : **0**
- xiv. Auditorium : **0**
- xv. Details of sports facilities : **GROUND**
- xvi. Gymnasium (No of stations) : **0**
- xvii. Rooms for administration : **1**
- xviii. Water – RO facility : **No**
- xix. Toilets for staff (Men/Women/Differently abled) : **1**
- xx. Toilets for students (Men/Women/Differently abled) : **2**
- xxi. Divyangan friendly facilities (Ramps/Lifts/Softwares) : **0**
- xxii. No of fire extinguishers in the labs and corridors : **0**
- xxiii. Solar energy details – LEDs , Green Audit Status : **0**
- xxiv. Library
  - No. of Books & Journals : **0**
  - Status of Automation : **0**
  - E-journals : **0**
  - Nlist subscription : **0**
  - Internet : **0**
- xxv. Women's waiting hall : **0**
- xxvi. Grievance Reddressal Cell : **YES, 1**
- xxvii. Health Centre : **0**
- xxviii. ELL : **0**
- xxix. JKC Lab : **0**
- xxx. Computer Labs : **0**

#### 10. Research :

❖ No of collaborations / Functional MoUs

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of collaborations / MoUs	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

❖ No of publications in UGC – CARE listed journals

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Publications	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>

❖ No of start-ups

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of start-ups	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

❖ No of patents

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of patents	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>02</b>

❖ No of Research Guides

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Research Guides	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

❖ No of Research Scholars

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Research Scholars	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

❖ No of Major/ Minor Research Projects

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Major RPs	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Number of Minor RPs	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

❖ Incubation Centre/s: Yes / **No**

❖ Consultancy offered: **No**

Area	Organization (MoU)	Revenue Generated
------	--------------------	-------------------

--	--	--

11. Policies prepared and implemented : **No**

12. Extension activities (Current year ) : **No**

- a) No. of Extension activities in the Neighborhood for social and holistic development : **0**
- b) No of Extension activities conducted through NSS/NCC/ RED CROSS/YRC : **10**
- c) No of Extension activities in collaboration with government agencies : **05**
- d) No of Extension activities in collaboration with Non-Governmental Organizations : **05**

13. Feedback, Student Satisfaction Survey mechanism adopted : **Yes**

14. Alumni Association – involvement and activities : **Yes**

15. Awards and achievements-current year (to be verified -

❖ Students : **NIL**

❖ Staff : **05**

16. Total no of scholarships and free ships (Current Year) - **502**

Total Amount in Rs:- **95954 X 2 Quarters**

17. Total no of capacity building and skill development activities conducted by the college (Current Year)

Teaching	<b>3</b>
Non –Teaching	<b>1</b>

18. Trainings conducted by JKC for competitive exams during the last two years

Training: **No JKC Facility in our college**

Year	2020-21	2021-22
Number of students registered	<b>0</b>	<b>0</b>
Number of students trained	<b>0</b>	<b>0</b>
a. from your GDC	<b>0</b>	<b>0</b>
b. from other colleges	<b>0</b>	<b>0</b>

Placements:

Year	2020-21	2021-22
No. of companies visited the campus	<b>0</b>	<b>0</b>
Number of students Placed	<b>0</b>	<b>0</b>

a. from your GDC		
b. from other colleges		<b>02</b>

## 19. Student Support and Progression

### A. Students Progression to Higher Education (Programme wise)

Year	2020-21	2021-22
Number of students		
a) B.A	<b>03</b>	
b) B.Com		
c) B.Sc	<b>02</b>	

### B. Employment (Programme wise)

Year	2020-21	2021-22
Number of students		
a) B.A		<b>02</b>
b) B.Com		
c) B.Sc		

### C. Entrepreneurship (Programme wise)

Year	2020-21	2021-22
Number of students		
a) B.A	<b>02</b>	
b) B.Com		
c) B.Sc		

## 20. Grants/funds received from (in Lakhs/Rs.)

A. Government	<b>: 2 Lakh ( Science Equipment)</b>
B. Non-governmental bodies	<b>: Nil</b>
C. Individuals/ Philanthropists	<b>: Nil</b>
D. CSR	<b>: Nil</b>
E. Budget allocated for Infrastructure	<b>: Nil</b>
F. Expenditure for Books & Journals	<b>: Nil</b>
Budget Sanctioned : <b>Rs. 50,900 ;</b>	Utilized : <b>Rs 0</b>

## 21. Governance and Leadership

- ❖ Institutional Perspective Plan (Next two years)
- ❖ No of policies developed by the Institution and details

- 1. Introduce New Courses**
- 2. Attempt to shift to the own campus**

3. Introduce Addon, and Market orient courses
4. We are pursuing to procure more funds from philanthropists.

22. Contribution of IQAC

- ❖ Incremental changes during the last two years

**Fulfilled the Regular Lecturers and office Staff.**

23. Best Practices of Institution

**1. Prayer**

**2. Student Study Projects**

24. Evaluative Reports of the Departments : **Yes**

25. For Autonomous Colleges

**A. Academic Council**

- Last Academic Council meeting date
- Major decisions for enriching curriculum/Academics

**B. Controller of Examinations**

- Examination reforms proposed and implemented
- CIA
- Mechanism for addressing grievances
- Mechanism for transparency in setting up of Question papers
- Mechanism for appointing examiners
- Mechanism adopted to ensure the security of information
- COE expenditure report with details

**C. Board of Studies**

- Mechanisms for updating curriculum
- Justification Reports for Curricular revamp

**D. Governing Body**

- Last G.B meeting date
- Major resolutions for administration

- |  |              |
|--|--------------|
| 26. College Handbook (to be uploaded on the college website)                       | : <b>Yes</b> |
| 27. College Magazine (to be uploaded on the college website)                       | : <b>Yes</b> |
| 28. Monthly News Letters(to be uploaded on the college website)                    | : <b>Yes</b> |
| 29. Departmental meeting Minutes Registers (to be verified)                        | : <b>Yes</b> |
| 30. Reports of various committees (to be verified)                                 | : <b>Yes</b> |
| 31. CPDC/Finance Committee Meeting Minutes Registers (to be verified)              | : <b>Yes</b> |
| 32. Implementation status of Biometric Attendance and TLP Reports (to be verified) | : <b>Yes</b> |